

# TEMPLATE INSTRUCTIONS

## **Black Line (Cut Line)**

this is the size of your business card  
and where it will be cut

## **Blue Line (Margin Line)**

keep all text and important elements inside this box.  
Nothing outside this box

## **Red Line (Bleed Line)**

no print outside the Blue Line - Envelope Printing cannot have  
bleed or have any print to the edge of the envelope.